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MEMORANDUM FOR:

FROM:

Chief, Configuration Management Staff, HOME, OL

SUBJECT:

Issuance of Configuration Management Plan,

H90001

- 1. The Headquarters Management Board (HMB) on 4 March 1985 approved the Headquarters Configuration Management Plan (CMP) which is distributed with this letter.
- 2. The CMP sets forth the operating policy and procedures that will guide configuration management (CM) activities at Headquarters. It describes the structure which supports CM, the documentation which defines the identification and publication of controlled items, and the processes to be followed when changes to controlled items are requested.
- 3. If you have any questions concerning this CMP, or wish additional conies please contact the undersigned by calling or contacting the Configuration Management Secretariat (CMS) in room 3E-14 Headquarters.

Att: a/s



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